

Note-Taking Template

Topic:	
1. Introduce the context of the example, quotation, statistic, anecdote, etc.	
2. Quote, paraphrase, or summarize the material.	
3. Cite the material in MLA style.	
4. Explain clearly how the material relates to your topic.	

NOTE-TAKING TEMPLATE SAMPLE

Source Information

Source Citation:

“Smart Phone Not a Smart Choice When Facing Depression.” *NewsRx Health and Science*, 13 Sept. 2015, p. 521. *Gale Health and Wellness*, link.gale.com/apps/doc/A427845395/HWRC?u=f_l_brwrdr180&sid=HWRC&xid=98f74deb. Accessed 3 Nov. 2019.

Topic:	Educating Babies
1. Introduce the context of the example, quotation, statistic, anecdote, etc.	A 2015 study found that
2. Quote, paraphrase, or summarize the material.	depressed people who sought personal connection through their smartphones only made their illness worse.
3. Cite the material in MLA style.	(“Smart Phone”).
4. Explain clearly how the material relates to your topic.	Face-to-face interaction is ultimately the better way to help you through difficult feelings.